

## Incahoot concierge service - checklist

Thank you for choosing to use the Incahoot concierge service.  
Please complete this form and enclose it with your bills when you send it to us.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Please send us a copy of your bill, rather than the original.  
Please note, that due to data protection, we are unable to keep or return the bills you send to us, which is why we ask for a copy.

When we've worked out your best deal, we'll need to know how to get in touch with you to tell you how much you could save. We can get in touch by phone, fax or email. Our contact centre opening hours are as follows:

Monday – Friday : 09:00 – 17:30

How would you like us to contact you? (Please tick and provide details):

Telephone: Between which hours: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: Please provide your Fax number: \_\_\_\_\_